

Cookie Policy

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Which cookies we use — strictly necessary ones only — what we store in your browser, and the few cases in which a page loads something from a third party. No banner, because none is needed.

Legal references

Directive 2002/58/EC (ePrivacy), art. 5(3) · UK Privacy and Electronic Communications Regulations 2003, reg. 6 · Swiss Telecommunications Act, art. 45c · Regulation (EU) 2016/679 (GDPR), art. 13 · Québec: Act respecting the protection of personal information in the private sector, s. 8.1

Why there is no cookie banner

There is **no cookie banner** on this website, and it is not an oversight: we have nothing to ask your consent for.

Consent is required for cookies used to profile you or to measure your behaviour on behalf of third parties. We do not use any. What remains are **strictly necessary cookies** — the ones without which the service cannot work, such as keeping you signed in — and for these the law requires only that you are informed, which is what this page does.

No analytics, no advertising

We use no third-party analytics, advertising pixels, heat maps or external chat widgets. On this website and on the ordinary screens of the application, fonts are served from our own domain and your browser contacts no server other than ours. The few exceptions are listed in section 4.

This is true in each of the countries where we offer the service. The ePrivacy rules of the European Union and of the United Kingdom (regulation 6 of PECR) exempt storage that is strictly necessary for a service you have asked for. The Swiss Telecommunications Act asks that you be told what is stored and why, which is what this page does. Québec's privacy law requires consent before technology that identifies, locates or profiles a person is switched on, and this website uses none. And since we neither sell personal information nor share it for advertising, there is nothing to opt out of under the privacy laws of US states. The clock-in location that an employer can switch on in the mobile app is not a cookie: it is described in section 14 of the Privacy Policy (<https://people.omegasuiteapp.com/legal/privacy>).

1. What cookies are

A cookie is a small file that a website stores in your browser and reads back on later visits. Besides cookies, there are other ways of storing information on your device — such as the browser's *local storage* — which the law treats in the same way. Both are listed here.

2. The cookies we use

They are all **strictly necessary first-party cookies**: they are set by the domain you are visiting, not by a third party.

Name	Purpose	Duration	Attributes
omega_session	Keeps you signed in and remembers which workspace you have open. It contains only a random identifier: our database stores a fingerprint of it, not the value itself.	30 days	HttpOnly · Secure · SameSite=Lax

omega_impersonator	Appears only in the browser of our support staff during a support intervention: it remembers the support person who started the temporary access, so they can return to their own session. It is created and removed with the intervention.	Length of the intervention (the access expires after 15 minutes; the cookie after 12 hours at most)	HttpOnly · Secure · SameSite=Lax
omega_locale	Remembers the language you chose before signing in.	Up to 12 months	SameSite=Lax
omega_kiosk_lang	Only on the on-site clock-in kiosk: remembers the language chosen on that device.	12 months	HttpOnly · SameSite=Lax · limited to the kiosk pages

The public pages a company publishes with Omega People — its careers page, its speak-up channel, the privacy notices for its staff, the links an employee opens without signing in — **set no cookies of their own**.

3. What we keep in local storage

Most of this information is **never sent to our servers**: it stays in your browser so that you do not have to repeat choices you have already made. The exception is the kiosk's queue of clock-ins waiting for the connection to come back, which exists precisely to be sent.

Key	Purpose	Duration
omega-tema	Remembers whether you chose the light or dark theme.	Until you clear your browser data
omega-sidebar-collapsed, omega:nav:gruppi	Remember whether you collapsed the side menu and which of its groups you closed.	Until you clear your browser data
omega.tour....	Remembers which guided tours you have already seen, so they are not shown again at every sign-in.	Until you clear your browser data
omega.chat.suono, omega.chat.suonato....	Team chat: remember whether you muted the sound for new messages and which messages have already been announced.	Until you clear your browser data
omega-timbratura-in-sospeso	Marks a clock-in or clock-out that got no reply from the server (for example because the connection dropped), so that it is recognised and not recorded twice when you try again. It contains a random identifier and a time, nothing else.	Until confirmed, 10 minutes at most
omega-totem-coda	Only on the on-site clock-in kiosk: the queue of clock-ins made while the kiosk was offline (the badge code presented and the time — never the PIN), sent to the workspace when the connection returns.	Until delivered, 12 hours at most

omega-careers-...	Only on careers pages: remembers which positions you have already applied for, so that you are not shown an empty form again and do not send the same application twice. It contains the number of the position and the date — not your name or your email address.	30 days
omega_paese_listino	On the public pricing pages: remembers the country whose prices you chose to see.	Until you clear your browser data

In the browser's *session storage*, which is emptied when you close the tab, the application keeps two technical markers (omega:campanella:ricaricata and, on the kiosk, omega-totem-ricaricato-il) that stop a page from reloading itself in a loop after an update. They contain a time, nothing else.

If your company switches on the **AI assistant in “in the browser” mode**, the language model is downloaded once and kept in your browser's cache so that it does not have to be downloaded again. It is a file of several hundred megabytes that contains no personal data; you can remove it by clearing the site data.

4. When a page loads something from a third party

In the cases below your browser contacts a server that is not ours, which therefore sees your IP address and the technical details every browser sends. **None of them receives data about employees, and none sets a cookie — except the video players in the last row, which may set their own.**

When	What is loaded	From whom
A visitor opens a careers page or a website that a company has built and published with the page editor, and the company chose a typeface other than “System” — or a user works in the page editor itself	The font files of the chosen typeface	Google Fonts (Google Ireland Limited / Google LLC)
An administrator views or adjusts the position of a site on the map, in the site and attendance settings	The map images of the area shown	OpenStreetMap Foundation (United Kingdom)
A company has switched on the AI assistant in “in the browser” mode and a user opens it for the first time	The open-source library that runs the model (WebLLM) and the model files	The public repositories that distribute them (jsDelivr and the model's host)
A company has inserted a video in a page built with the page editor and a visitor plays it	The video player	YouTube or Vimeo, under their own policies (they may set their own cookies)

If you publish a page, the choice of typeface is a privacy choice

On the pages you publish — your careers page, your website — you are the controller: it is for you to inform visitors and, where your law requires it, to obtain their consent. Several European authorities and courts have held that loading fonts from an external server, without telling visitors, discloses a piece of personal data (the IP address) to that provider without a valid basis. If you prefer to avoid the question altogether, choose the “System” typeface in the editor: in that case no external server is contacted. The same goes for any other third-party content you decide to insert — a video, a map, a form from another service: it may set its own cookies, and the responsibility is yours. Omega People adds nothing of its own to the pages you publish.

5. How to delete them

You can delete cookies and local storage from your browser settings, in the section on privacy or site data. Bear in

mind that deleting `omega\_session` signs you out, and blocking necessary cookies altogether prevents you from signing in: without them we cannot recognise you from one page to the next.

6. Contact

For any question about this page, write to **amministrazione@outlinedigital.it**. The full picture of how we process personal data is in the Privacy Policy (<https://people.omegasuiteapp.com/legal/privacy>).

The current full text is always available at <https://people.omegasuiteapp.com/legal/cookies?lang=en>. For any question: amministrazione@outlinedigital.it.